

## MRCGP [INT] South Asia

### Application Guide

#### Steps for Applying for MRCGP [INT] Exam on 30<sup>th</sup> May, 2018

1. Complete the current Application Form – either downloaded from the MRCGP [INT] South Asia website or as a hard copy obtained from regional MRCGP [INT] South Asia co-ordinators at Local Accredited Bodies (see next page).

**Please make sure you use the current application form and fill in all fields. Previous versions of application forms are not valid for the current examination and will be returned to the applicant.**

2. Submit a **hard copy** of your filled-in and signed Application Form along with other relevant documents (mentioned below) and a bank draft in pounds sterling with the correct fee to either the contact person from the **Local Accredited Body** or to Mr Waseem Hameed, Senior Manager, South Asia Admin Office, whose contact details are given below.

#### **Documents to be attached with the application form (New Applicants Only)**

1. Copy of MBBS degree
2. Internship/House Job completion certificate
3. Copy of valid medical licence certificate
4. Job experience certificates / private practice certificates etc to prove that you fulfil the eligibility criteria under which you are applying (details of eligibility criteria available in the Rules and Regulations document on the website)
5. 1 passport size verified photograph
6. Bank draft in favour of **MRCGP [INT] South Asia.**

**Candidates who are already registered and have a 7 digit candidate id need to attach the following documents only with the application form:**

1. Filled and signed application form
2. Copy of valid medical licence certificate
3. 1 passport size verified photograph
4. Bank draft in favour of **MRCGP [INT] South Asia.**

Applications received after the closing date will **NOT** be considered for the examination.

Applications sent through email will **NOT** be accepted.

**Please note that the RCGP in London does not accept applications directly from candidates.**

3. The Local Accredited Body, through its scrutiny committee, or the South Asia admin office will assess the application to confirm candidates' eligibility to sit the exam. If you already have a 7 digit candidate ID number, please mention it in the application form. All the candidates applying for the first time will be given a unique seven-digit Candidate ID Number by the MRCGP [INT] South Asia admin office, 2 weeks before the exam through an email from the South Asia Admin Office. Please make a note of this number and quote it in all correspondence.
4. A consolidated list of candidates, Application Forms and bank drafts are forwarded by the regional offices to the South Asia Admin Office immediately after the closing date.
5. The South Asia admin office will confirm to the Local Accredited Bodies receipt of applications and monies and compile a list of candidates for the exam and send it to each Local Accredited Body.

**Please note that changing your exam preferred centre after the closing date is possible in exceptional circumstances only.**

6. Once your application has been processed and your payment has been cleared, all candidates will receive formal confirmation of registration with all relevant information by email from the South Asia Admin Office. **Please ensure you submit your valid personal email address typed or clearly written in your application form.** Please make sure it is legible. The South Asia Admin Office will notify candidates of acceptance of their applications and allotted date, time and place of the exam through an email.

### **Disability**

Candidates who have a disability and who would like special arrangements to be made to assist them when taking the exam must inform the MRCGP [INT] South Asia admin office of their disability when they apply to sit the assessments or as soon as possible thereafter. Evidence of the disability will be required, including details of any special arrangements that have been made to accommodate the doctor during everyday practice. For dyslexic candidates a report from an educational psychologist will be required.

### **Local MRCGP [INT] Accredited Bodies:**

Bangladesh:	Bangladesh College of GPs
India:	Indian Medical Association College of GPs, Chennai. Academy of Family Physicians of India, Ghaziabad, New Delhi.
Nepal:	GP Association of Nepal
Pakistan:	College of Family Medicine Pakistan (Karachi) Pakistan Society of Family Physicians (Lahore)
Sri Lanka:	College of General Practitioners of Sri Lanka

**Where to send an MRCGP [INT] application:**

Applications can be send directly to the South Asia Admin Office at the below address:

**Mr Waseem Hameed**

Senior Manager

MRCGP [INT] South Asia Admin Office

Office # 906

Fortune Centre, P.E.C.H.S, Block 6

Main Shahrah e Faisal

Karachi-75400

Pakistan

Tel.: +92 21 3432 2423; +92 21 34540102 (during normal working hours)

Mob: +92 300 0504906; +92 300 0504907

Email: [mrcgp.southasia@hotmail.com](mailto:mrcgp.southasia@hotmail.com); [mrcgp.southasia@gmail.com](mailto:mrcgp.southasia@gmail.com)

Alternatively, candidates can also submit their applications to the MRCGP [INT] South Asia Board Member in their country:

**Bangladesh**

Prof Dr Falahuzzaman Khan

Urban Zephyr, Apt No. 4/B, House No.# 42, Road No.# 13/A

Dhanmondi R/A, Dhaka 1209

Bangladesh

Telephone: +880 02 9143607

Mobile: +88 01552 333690

Email: [proffzamankhan@yahoo.com](mailto:proffzamankhan@yahoo.com)

**India:**

Dr. R.Gunasekaran

National Secretary - IMA CGP Headquarters.

IMA TNSB Building, Doctors Colony,

Bharathi Nagar 1st Main Road,

Off. Mudichur Road, Tambaram,

Chennai – 600 045

Mobile: + 94883 49178 / 9840630546

Email: [cgpima@gmail.com](mailto:cgpima@gmail.com)

**India:**

Dr. Raman Kumar

President, Academy of Family Physicians of India

049, Crema Tower, Mahagun Mascot

Crossing Republik

District Ghaziabad UP

PIN 201016

India

Tel: 0091- 7042677428 and 0091- 7042077616

E mail: [dr\\_raman@hotmail.com](mailto:dr_raman@hotmail.com)

**Sri Lanka:**

Dr. Preethi Wijegoonewardene  
College of General Practitioners of Sri Lanka  
“Wijerama House”  
6 Wijerama Mawatha  
Colombo 07  
Sri Lanka  
Email: [cgpsl@sltnet.lk](mailto:cgpsl@sltnet.lk)

**Pakistan (Lahore)**

Dr Noor Ahmed Akhtar  
Noor Hospital  
Kot Radha Kishan  
District Kasur  
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Pakistan  
Tel.: +92 (0)492385509, +92 (0)492382689  
Email: [noor.a.akhtar@gmail.com](mailto:noor.a.akhtar@gmail.com)

**Pakistan (Karachi)**

Dr. Shehla Naseem  
Secretary General  
College of Family Medicine Pakistan  
P.M.A. House  
Aga Khan III Road  
Karachi-74400  
Pakistan  
Email: [cfmkhi@hotmail.com](mailto:cfmkhi@hotmail.com)